

Inquiry Regarding Logistics Center Site Selection

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about potential locations for a logistics center that our company is in the process of evaluating. We are seeking a site that will enhance our operational efficiency and improve our service delivery capabilities.

Specifically, we would like to gather information on:

- Available land parcels and their respective zoning regulations
- Proximity to major transportation routes
- Access to utilities and other necessary infrastructures
- Local workforce availability and training resources
- Incentives or assistance programs for new businesses

We believe that your expertise in site selection will be invaluable in helping us identify the best options available. If possible, I would appreciate the opportunity to schedule a meeting to discuss this further.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]