

Holiday Shipping Services Agreement

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

This Holiday Shipping Services Agreement ("Agreement") is made between [Your Company Name], hereafter referred to as "Service Provider," and [Client's Name], hereafter referred to as "Client." This Agreement sets forth the terms and conditions under which the Service Provider will provide shipping services during the holiday season.

1. Services Offered

The Service Provider agrees to provide the following shipping services:

- Pick-up and delivery of packages
- Tracking and confirmation of delivery
- Customer support for shipping inquiries

2. Term

This Agreement shall commence on [Start Date] and shall continue until [End Date], unless terminated earlier in accordance with the terms herein.

3. Fees

The Client agrees to compensate the Service Provider at the rate of [Insert Rate] per package delivered. Additional fees may apply for special services as detailed in an attached addendum.

4. Responsibilities

Both parties shall fulfill their responsibilities as outlined below:

- The Client will ensure that packages are properly labeled and ready for pick-up.
- The Service Provider will ensure timely delivery as per agreed schedules.

5. Termination

Either party may terminate this Agreement with [Insert Notice Period] written notice to the other party.

6. Governing Law

This Agreement shall be governed by the laws of [State].

Please sign below to indicate your acceptance of the terms of this Agreement.

[Your Name]
[Your Title]
[Your Company Name]

[Recipient's Name]
[Recipient's Title]
[Client's Company Name]

Thank you for choosing [Your Company Name] for your shipping needs this holiday season!

Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Contact Information]