

Progress Update on Supply Chain Sustainability Goals

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to provide you with an update on our progress towards our supply chain sustainability goals.

1. Overview of Goals

- Reduce carbon emissions by 25% by 2025
- Increase the use of sustainable materials by 30% by 2024
- Enhance supplier sustainability practices

2. Current Progress

As of [Insert Date], we have achieved the following:

- Carbon emissions reduced by 15%
- 30% of materials sourced are now sustainable
- Engaged with 75% of our suppliers on sustainability initiatives

3. Next Steps

Looking ahead, we are focusing on:

- Implementing a new supplier assessment program
- Conducting training sessions for team members on sustainable practices

We appreciate your support and collaboration as we strive to enhance our supply chain sustainability. Please feel free to reach out with any questions or feedback.

Thank you for your continued partnership.

Sincerely,
[Your Name]
[Your Position]
[Your Company]