

Letter of Cargo Shipment Modification

Date: [Insert Date]

To:

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally request a modification to our recent cargo shipment arrangements regarding the consolidation of multiple shipments.

Originally, we arranged for the following shipments:

- Shipment #1: [Details]
- Shipment #2: [Details]
- Shipment #3: [Details]

In order to optimize our logistics and reduce shipping costs, we would like to consolidate these shipments into a single shipment. Below are the proposed changes:

- Consolidated Shipment: [New Details]

Please confirm if this consolidation can be executed and if there are any additional steps we need to take on our end. We appreciate your support in this matter and look forward to your prompt response.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]