

Logistics Service Performance Feedback

Date: [Insert Date]

From: [Your Name]

To: [Recipient Name]

Company: [Recipient Company Name]

Subject: Feedback on Logistics Service Performance

Dear [Recipient Name],

I hope this message finds you well. I am writing to provide feedback on the logistics services that [Recipient Company Name] has provided to us over the past [time period].

Overall, we have experienced the following:

- **Timeliness:** [Feedback on delivery times]
- **Communication:** [Feedback on communication effectiveness]
- **Quality of Service:** [Feedback on service quality]
- **Responsiveness:** [Feedback on responsiveness to issues]

We appreciate the efforts made by your team and would like to highlight the following as strengths:

1. [Strength 1]
2. [Strength 2]

However, we also feel that there are areas for improvement:

1. [Area for improvement 1]
2. [Area for improvement 2]

We hope this feedback will assist you in enhancing your services. Thank you for your partnership and support.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]