

Expedited Delivery Authorization

Sender's Name: [Your Name]

Sender's Address: [Your Address]

City, State, Zip: [City, State, Zip]

Email: [Your Email]

Phone Number: [Your Phone Number]

Date: [Today's Date]

Recipient's Name: [Recipient's Name]

Recipient's Company: [Recipient's Company]

Recipient's Address: [Recipient's Address]

City, State, Zip: [City, State, Zip]

Dear [Recipient's Name],

I hereby authorize the expedited delivery of the following items:

- [Item 1 Description]
- [Item 2 Description]
- [Item 3 Description]

This authorization is for priority handling. Please ensure that these items are delivered as soon as possible to the provided address.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company]