

Freight Loss Notification

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Subject: Notification of Freight Loss for Bulk Freight Transactions

Dear [Recipient's Name],

We regret to inform you that during the recent shipment of bulk freight sent on [Shipping Date], we have experienced a loss of goods amounting to [Specify Quantity/Value]. The details of the shipment are as follows:

- Shipment Reference Number: [Insert Reference Number]
- Origin: [Insert Origin]
- Destination: [Insert Destination]
- Date of Shipment: [Insert Date]
- Contents of Shipment: [Describe Contents]

We are currently investigating the circumstances surrounding this loss and will provide you with further updates as soon as possible. In the meantime, we request that you acknowledge receipt of this notification and provide us with any necessary documentation or information you may need in relation to this matter.

We apologize for any inconvenience this may cause and appreciate your understanding as we work through this issue.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]