

Request for Bulk Shipping Discount

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to request a bulk shipping discount for an upcoming promotional event hosted by [Your Company]. We anticipate a significant increase in our shipping volume as we prepare to distribute promotional materials and products to our valued customers.

We are planning to ship approximately [insert number] packages during this promotional event scheduled for [insert date]. Given our commitment to partnering with [Recipient Company] for our logistics needs, we would greatly appreciate your consideration of a bulk shipping discount to help us manage costs efficiently.

We believe that this collaboration could be mutually beneficial, enhancing our business relationship while allowing us to provide better service to our clients. Please let us know if you need any further information to consider our request.

Thank you for your attention to this matter. I look forward to your positive response.

Best regards,

[Your Name]
[Your Position]
[Your Company]