

# Hazardous Materials Shipping Authorization

**Date:** [Insert Date]

**To:** [Recipient's Name]

**Company:** [Recipient's Company Name]

**Address:** [Recipient's Address]

Dear [Recipient's Name],

I, [Your Name], am writing to authorize the shipment of hazardous materials on behalf of [Your Company Name]. The materials are described as follows:

- **Description:** [Hazardous Material Description]
- **Quantity:** [Quantity]
- **Shipping Method:** [Shipping Method]
- **Hazard Class:** [Hazard Class]
- **UN Number:** [UN Number]

This authorization is valid for the shipment scheduled on [Date of Shipment]. Please ensure that all regulations and safety procedures are followed during the handling and transportation of these materials.

Should you have any questions or require further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Company Address]

[Your Phone Number]

[Your Email Address]