Product Return Process Clarification

Dear [Customer's Name],

Thank you for reaching out to us regarding the return of your product. Below, we have outlined the steps for the return process to ensure a smooth experience:

1. **Initiate the Return:** Please contact our customer service at [Customer Service Email/Phone Number] to request a Return Authorization (RA) number.
2. **Package the Product:** Securely pack the product in its original packaging, including all accessories, manuals, and any promotional items.
3. **Print the Return Label:** Once you receive your RA number, we will send you a return shipping label. Please print and attach it to your package.
4. **Ship the Package:** Drop off the package at your nearest shipping facility, ensuring you keep the tracking information.
5. **Refund Processing:** Once we receive and inspect the product, your refund will be processed within [Number of Days] days.

If you have any further questions or require assistance, please do not hesitate to contact us.

Best regards,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]