

Letter of Intent for Outsourcing Logistics Services

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Logistics Company Name]

[Logistics Company Address]

[City, State, Zip Code]

Dear [Logistics Company Contact Name],

We hope this letter finds you well. We are writing to express our interest in outsourcing our logistics services to [Logistics Company Name]. After thorough research and evaluation of potential partners, we believe your expertise aligns with our operational goals.

We are particularly interested in the following services:

- Transportation Management
- Warehouse Management
- Inventory Control
- Order Fulfillment

We would like to schedule a meeting to discuss further how we can work together, including your capabilities, service offerings, and pricing structure. Please let us know your available dates and times.

Thank you for considering our request. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]