

Request for Entry into Robotics Competition

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Title]
[Organization/Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request entry into the [Name of Robotics Competition] scheduled to take place on [Date of Competition] at [Venue/Location]. I am part of [Your Team/School/Organization Name], and we are eager to participate in this prestigious event.

Our team has been preparing diligently, focusing on [briefly describe your project or robot]. We believe that our project not only demonstrates innovative thinking but also aligns with the competition's goals of [mention any relevant goals or values of the competition].

We would greatly appreciate your consideration of our request for entry. Should you need any further information or documentation, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering our request. We look forward to the opportunity to showcase our hard work and enthusiasm for robotics.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Team/School/Organization Name]