

# Item Arrival Confirmation

Dear [Recipient's Name],

We are pleased to inform you that your item has arrived and is ready for pickup.

## Item Details:

- Item Name: [Item Name]
- Order Number: [Order Number]
- Arrival Date: [Arrival Date]

Please visit our location during business hours to collect your item. If you have any questions, feel free to contact us at [Contact Information].

Thank you for choosing us!

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company]