

Inquiry for International Shipping Services

Date: [Insert Date]

[Your Name]

[Your Company Name]

[Your Address]

[Your City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

To Whom It May Concern,

I am writing to inquire about your transportation services for international shipping. We are planning to ship products from [Origin Country] to [Destination Country] and would like to gather more information regarding your offerings.

Specifically, we are interested in the following:

- Rates and pricing options
- Shipping timelines and delivery schedules
- Insurance options
- Customs clearance assistance
- Tracking capabilities

Additionally, please provide any relevant terms and conditions associated with your services.

We anticipate shipping approximately [insert volume/weight] and would appreciate your prompt response to assist us in making our decision.

Thank you for your time, and I look forward to your reply.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]