

# Logistics Agreement Renewal Terms

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to propose the renewal of our existing logistics agreement originally established on [Original Agreement Date]. We value our partnership and wish to continue working together under the following terms:

- **Effective Date:** [Insert Start Date of New Agreement]
- **Duration:** [Insert Length of New Agreement, e.g., one year]
- **Service Scope:** [Briefly outline services to be provided]
- **Payment Terms:** [Detail payment schedule and amounts]
- **Termination Clause:** [Insert renewal conditions or termination notice requirements]

If you agree with the above terms, please sign and return a copy of this letter by [Response Deadline]. We look forward to your positive response and to continuing our successful partnership.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]