

# Cargo Insurance Claim for Theft

**From:**

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

**To:**

[Insurance Company Name]  
[Claims Department Address]  
[City, State, Zip Code]

Dear Claims Adjuster,

I am writing to formally submit a claim for cargo insurance regarding the theft of cargo that occurred on [date of theft]. The cargo in question was transported under policy number [policy number] and involved [brief description of cargo].

Details of the incident are as follows:

- **Date of Theft:** [insert date]
- **Location of Theft:** [insert location]
- **Estimated Value of Cargo:** [insert value]
- **Reference Number (if applicable):** [insert reference number]

The theft was reported to the local authorities, and a police report was filed under report number [insert report number]. I have attached a copy of the police report along with any supporting documents, including receipts and photographs, to facilitate the claims process.

Please acknowledge receipt of this letter and let me know if you require any additional information to process my claim. I look forward to your prompt response regarding the status of my claim.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Position (if applicable)]  
[Your Company Name (if applicable)]