

# Cargo Insurance Claim for Freight Damage Assessment

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Subject: Cargo Insurance Claim - Freight Damage Assessment

Dear [Claims Adjuster's Name],

I am writing to formally lodge a claim under our cargo insurance policy regarding damages sustained during transit of goods shipped on [Insert Shipping Date]. The details of the shipment are as follows:

- **Policy Number:** [Insert Policy Number]
- **Bill of Lading Number:** [Insert Bill of Lading Number]
- **Shipment Description:** [Brief description of the cargo]
- **Shipping Company:** [Insert Shipping Company Name]
- **Delivery Date:** [Insert Delivery Date]

Upon receipt of the shipment, we discovered that the following items were damaged:

- [Item Description 1] - [Extent of Damage]
- [Item Description 2] - [Extent of Damage]
- [Item Description 3] - [Extent of Damage]

Attached to this letter are the relevant documents including:

- Copy of the insurance policy
- Bill of lading
- Photographic evidence of the damage
- Inspection report from [Insert Inspector's Name, if applicable]

We kindly request a prompt assessment of this claim as we aim to resolve this matter swiftly. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]