

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Distributor's Name]

[Distributor's Address]

[City, State, Zip Code]

Subject: Termination of Distribution Agreement

Dear [Distributor's Name],

We hereby notify you that, as per the terms outlined in the Distribution Agreement dated [Insert Date], we are terminating the agreement effective [Insert Termination Date].

As per Section [Insert Section] of the agreement, this termination is finalized after [Insert Number] days' notice. We would like to take this opportunity to thank you for the collaboration during our partnership.

Please ensure that any remaining obligations or transactions are settled by the termination date. Should you have any questions or require further clarification, do not hesitate to contact us.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]