

Letter of Appeal for Compensation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally appeal for compensation regarding a purchase I made on [insert purchase date] for [insert description of faulty goods]. I have encountered several issues with this product, which I believe fall under your company's warranty and return policy.

Despite my attempts to resolve this matter informally, I was unable to achieve a satisfactory outcome. The issues include [briefly describe the issues with the goods]. I have attached copies of my purchase receipt and any relevant correspondence for your reference.

As a loyal customer, I expected a much higher standard of quality from your product. I kindly request a full refund/replacement as compensation for the inconvenience and dissatisfaction caused.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]