

Shipping Rate Negotiation

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. As we continue to expand our international operations, I would like to discuss the current shipping rates and explore options for negotiating better terms.

After reviewing our shipping costs, we believe that a reassessment of our rates could be beneficial for both parties. Given our projected shipping volume for the upcoming year, we would appreciate an opportunity to negotiate rates that reflect our commitment to increasing our partnership.

Could we schedule a meeting or call to discuss this further? I am confident that we can reach a mutually beneficial agreement.

Thank you for considering this request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]