

# Letter of Shipping Rate Negotiation

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to discuss our current shipping rates and explore potential opportunities for negotiation. As a valued partner, we appreciate the services your company provides, and we are eager to find a mutually beneficial solution.

Given the recent changes in the shipping market, we believe there may be room to negotiate more competitive rates for our volume of shipments. Our goal is to maintain a strong and longstanding relationship while optimizing our logistical costs.

Please let us know a convenient time for you to discuss this matter further. We are confident that we can come to an agreement that works for both parties.

Thank you for your attention to this matter. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]