

# Analysis Request for Museum Item Authenticity

Date: \_\_\_\_\_

To: [Recipient's Name]

[Recipient's Title]

[Museum/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the analysis of an item currently in our collection to verify its authenticity. The details of the item are as follows:

- **Item Name:** [Name of the Item]
- **Accession Number:** [Accession Number]
- **Material Composition:** [Description of Materials]
- **Date of Acquisition:** [Acquisition Date]

We believe that conducting an authenticity analysis will help us better understand its historical and cultural significance. We are particularly interested in the following types of tests:

- [Type of Test 1]
- [Type of Test 2]
- [Type of Test 3]

We would appreciate your guidance on the process and timeline for conducting this analysis, as well as any associated fees.

Thank you for considering our request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Museum/Organization Name]

[Contact Information]