

Subject: Request for Meeting to Discuss Board Membership

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a meeting at your earliest convenience to discuss the possibility of joining the board of [Organization's Name].

As an individual with a strong passion for [relevant experience or interest], I believe my background and skills could contribute positively to the mission and goals of [Organization's Name].

Please let me know your available times for a meeting, and I will do my best to accommodate. I look forward to the opportunity to speak with you.

Thank you for considering my request.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Contact Information]