

Application for Museum Internship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Museum's Name]

[Museum's Address]

[City, State, ZIP]

Dear [Recipient's Name],

I am writing to express my interest in the internship opportunity at [Museum's Name], as advertised on [where you found the internship]. With a passion for art history and hands-on museum experience, I am excited about the possibility of contributing to your esteemed institution.

I am currently a [Your Year, e.g., sophomore] majoring in [Your Major] at [Your University], where I have developed a strong foundation in [relevant skills or experiences]. My previous internships and volunteer work at [Previous Internship or Volunteer Experience] have equipped me with vital skills in [specific skills related to the internship, e.g., research, curation, visitor services].

I am particularly drawn to [specific aspect of the museum or its mission] and believe my background in [relevant experience] would allow me to make a meaningful contribution to your team. I am eager to learn and develop my skills further in a hands-on setting.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Museum's Name] as an intern. Please find my resume attached for your review.

Sincerely,

[Your Name]