

# Application for Internship Position

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]  
[Date]

[Hiring Manager's Name]  
[Museum Name]  
[Museum Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Museum Internship position listed on [where you found the internship posting]. I am currently a [Your Year, e.g., sophomore] at [Your University] majoring in [Your Major]. My passion for art and history, combined with my academic background, makes me an ideal candidate for this role.

During my studies, I have gained extensive knowledge in [relevant skills or experiences], and I am eager to further develop my skills in a practical setting. I am particularly drawn to [specific aspect of the museum or internship], and I believe that I can contribute positively to your team while learning from the talented professionals at [Museum Name].

Enclosed with this letter is my resume, which provides further details about my education and experience. I would be honored to discuss my application with you and look forward to the opportunity for an interview.

Thank you for considering my application. I hope to contribute to [Museum Name] and gain invaluable experience as part of your team.

Sincerely,  
[Your Name]