

Museum Guest Speaker Agreement Acknowledgment

Date: _____

To: [Guest Speaker's Name]

[Guest Speaker's Address]

Dear [Guest Speaker's Name],

We are pleased to confirm your engagement as a guest speaker at [Museum Name] on [Event Date]. This letter serves as an acknowledgment of our agreement regarding your participation.

Details of Engagement

- **Event Title:** [Event Title]
- **Date and Time:** [Event Date and Time]
- **Location:** [Event Location]
- **Topic:** [Discussion Topic]
- **Compensation:** [Payment Details]

We look forward to your valuable insights and contributions during this event. Please sign below to acknowledge your acceptance of this agreement.

Sincerely,

[Your Name]

[Your Title]

[Museum Name]

[Museum Contact Information]

Guest Speaker's Acceptance:

I, [Guest Speaker's Name], hereby acknowledge the agreement as outlined above.

Signature: _____

Date: _____