

Commission Request for Museum Exhibit

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Museum Curator's Name]
[Museum Name]
[Museum Address]
[City, State, Zip Code]

Dear [Museum Curator's Name],

I hope this message finds you well. My name is [Your Name], and I am an artist specializing in [Your Art Style/Medium]. I am writing to express my interest in creating a commissioned piece for an upcoming exhibit at [Museum Name].

Having followed the work done by [Museum Name] in [specific exhibitions or themes], I believe my artistic vision aligns with your mission to [state the mission or goal of the museum]. I propose to create a work that [briefly describe your concept and its relevance to the exhibit].

My process involves [briefly outline your creative process], and I would appreciate the opportunity to discuss how my work might fit within your exhibit theme. I am confident that it would engage visitors and contribute to an enriching experience.

I would be grateful for a chance to talk about this proposal further. Thank you for considering my request, and I look forward to the possibility of collaborating with [Museum Name].

Sincerely,
[Your Name]
[Your Website or Portfolio URL, if applicable]