

# Funding Proposal for [Exhibit Title]

[Your Name]  
[Your Position]  
[Museum Name]  
[Museum Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Position]  
[Organization Name]  
[Organization Address]  
[City, State, Zip]

Dear [Recipient Name],

I am writing to request your support for our upcoming exhibit "[Exhibit Title]" at [Museum Name]. This exhibit aims to [briefly explain the purpose and significance of the exhibit]. We believe that this exhibit will not only educate our visitors but also enhance the cultural landscape of [City/Region].

To bring this vision to life, we are seeking funding in the amount of [specific amount]. This funding will be utilized for [briefly outline the major expenses, such as materials, labor, marketing, etc.]. With your support, we can ensure that this exhibit reaches its full potential and engages our community in meaningful ways.

We would be honored to acknowledge your contribution through [mention any benefits or recognition for the donor, e.g., website mentions, signage, event invitations]. We are committed to fostering a collaborative relationship and are open to discussing further partnership opportunities.

Thank you for considering our proposal. I would be happy to meet at your convenience to discuss this opportunity further. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Position]  
[Museum Name]