

# Acceptance of Internship Offer

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Museum Name]

[Museum Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the offer for the curatorial internship at [Museum Name]. I am excited about the opportunity to contribute to your esteemed museum and gain valuable experience in the curatorial field.

I appreciate your confidence in my abilities and I am looking forward to starting on [start date]. Please let me know if there are any documents or forms I should complete prior to my start date.

Thank you once again for this incredible opportunity. I look forward to working with you and the team at [Museum Name].

Sincerely,

[Your Name]