

Volunteer Position Offer

Dear [Volunteer Name],

We are pleased to inform you that you have been selected for the volunteer position at [Museum Name]. We appreciate your interest and commitment to contribute to our mission of preserving and promoting art and culture.

Your role as a volunteer will involve [brief description of responsibilities]. You will be reporting to [Supervisor's Name] and your expected start date is [Start Date].

Please confirm your acceptance of this position by [Confirmation Deadline]. We look forward to welcoming you to our team!

Warm regards,

[Your Name]
[Your Position]
[Museum Name]
[Contact Information]