

# Part-Time Employment Offer

Date: [Insert Date]

[Applicant's Name]

[Applicant's Address]

Dear [Applicant's Name],

We are pleased to offer you the position of Part-Time [Job Title] at [Museum Name]. Your skills and enthusiasm for art and culture will be a great addition to our team.

As discussed, your employment will commence on [Start Date], with a work schedule of [Number of Hours] hours per week. The hourly wage for this position is [Hourly Wage].

We look forward to welcoming you to our team and are excited about the contributions you will make at [Museum Name]. Please sign and return this letter by [Return Deadline] to confirm your acceptance of this offer.

If you have any questions, feel free to reach out to us at [Contact Information].

Best regards,

[Your Name]

[Your Job Title]

[Museum Name]

[Museum Address]

[Museum Phone Number]

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[Applicant's Name] (Signature)

[Date]