

Collaboration Inquiry for Museum Design Competition

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you on behalf of [Your Organization], where we are currently preparing to participate in the [Name of the Competition] for museum design.

Given your expertise in [Recipient's Area of Expertise], we believe that a collaboration between our teams could lead to a highly innovative and impactful submission. We are particularly impressed by your previous work on [Mention any relevant project of the recipient].

We would love the opportunity to discuss this potential collaboration in more detail. Could we schedule a meeting at your earliest convenience to explore this further?

Thank you for considering this partnership. I look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]