

# Evacuation Plan Overview for Museum Visitors

Dear Valued Visitors,

We prioritize your safety during your visit to our museum. This letter outlines the essential points of our evacuation plan. Please familiarize yourself with the following procedures:

## Emergency Exits

The museum has designated emergency exits located in each gallery. Please locate your nearest exit upon arrival.

## Emergency Alarms

In case of an emergency, audible alarms will signal the need to evacuate. Remain calm and follow posted instructions.

## Assembly Points

Once evacuated, please proceed to the designated assembly point located in the museum's front courtyard.

## Assistance

Staff members are trained to assist visitors in the event of an emergency. Please do not hesitate to reach out to them.

Your safety is our highest priority. Thank you for helping us ensure a secure experience for everyone.

Sincerely,

The Museum Management Team