

Museum Merchandise Return Guidelines

Dear [Customer's Name],

Thank you for your recent purchase from [Museum Name]. We strive to ensure that our merchandise meets your expectations. If you need to return an item, please follow the guidelines below:

Return Eligibility

- Items must be returned within 30 days of the purchase date.
- Merchandise must be in original condition, unworn, and with tags attached.
- All sales on clearance items are final.

Return Process

1. Fill out the return form included with your shipment.
2. Pack the item securely in its original packaging.
3. Include the return form in the package.
4. Ship your return to the following address:

[Museum Name]

[Museum Address]

Refund Information

Refunds will be processed within 7-10 business days after the item is received. Please allow additional time for the refund to reflect in your account.

Contact Us

If you have any questions about your return, please contact us at:

Email: [email@example.com]

Phone: [Phone Number]

Thank you for supporting [Museum Name]. We hope to see you again soon!

Sincerely,

[Your Name]

[Your Position]

[Museum Name]