

Interview Invitation for Volunteer Coordinator Role

Dear [Candidate's Name],

Thank you for your application for the Volunteer Coordinator position at [Museum Name]. We are pleased to inform you that we would like to invite you for an interview to discuss your qualifications and the contributions you could make to our team.

Details of the interview are as follows:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Museum Address or Virtual Link]

Please confirm your availability for this interview at your earliest convenience. If you have any questions or need to reschedule, feel free to contact us at [Contact Email] or [Phone Number].

We look forward to meeting you and discussing your potential role in enhancing our volunteer programs.

Best regards,

[Your Name]

[Your Position]

[Museum Name]

[Museum Contact Information]