

Interview Invitation

Dear [Candidate's Name],

We are pleased to invite you to an interview for the position of Educational Program Coordinator at [Museum Name]. Your experience and passion for education and the arts impressed us, and we look forward to discussing your qualifications further.

Interview Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Museum Address]
- **Contact Person:** [Interviewer's Name]

Please confirm your attendance by replying to this email. If you have any questions, feel free to reach out.

Thank you for your interest in joining [Museum Name]. We look forward to meeting you!

Sincerely,

[Your Name]

[Your Position]

[Museum Name]

[Contact Information]