

Funding Request for Accessibility Improvements

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to you on behalf of [Museum Name], a cultural institution dedicated to preserving and showcasing our rich history and artistic heritage. We are committed to ensuring that our museum is accessible to all individuals, including those with disabilities.

To further this commitment, we are seeking funding for critical accessibility improvements, including the installation of ramps, tactile exhibits, and enhanced signage. These upgrades will allow us to provide a more inclusive experience for our visitors and support our mission of making art and history accessible to everyone.

We estimate the total cost of these improvements to be [Insert Amount]. We would be grateful for your support in helping us reach our funding goal. Any contribution you can provide will make a significant difference in our efforts to create a more welcoming and accommodating environment.

Thank you for considering our request. We would greatly appreciate the opportunity to discuss this further with you. Please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title]

[Museum Name]

[Museum Address]

[City, State, Zip Code]