

Formal Request for Marketplace Establishment

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the establishment of a new marketplace in [specific location or area]. As [your title or position] at [your organization or company], I have witnessed firsthand the growing demand for a dedicated platform that supports local businesses and enhances community engagement.

The proposed marketplace aims to provide [briefly describe the features and purpose of the marketplace, e.g., promote local artisans, provide fresh produce, etc.]. This initiative aligns with our objectives of [list any relevant goals or missions].

We believe that a marketplace will not only enhance economic opportunities for local entrepreneurs but also foster a sense of community among residents. To this end, we have gathered support and feedback from various stakeholders, indicating strong interest and collaboration potential.

We would appreciate the opportunity to discuss this proposal further and explore the necessary steps toward realizing this vision. Please let me know a suitable time for us to meet or a convenient method to discuss this matter.

Thank you for considering this request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]