

Engagement Letter for Local Volunteers

Date: [Insert Date]

[Volunteer's Name]

[Volunteer's Address]

[City, State, Zip]

Dear [Volunteer's Name],

We are pleased to confirm your engagement as a volunteer for our disaster aid project, [Project Name], scheduled to take place in [Location] from [Start Date] to [End Date]. Your commitment to helping those in need is greatly appreciated.

As a volunteer, your responsibilities will include:

- Assisting with the distribution of supplies.
- Providing support to affected individuals and families.
- Participating in community outreach activities.

This engagement is voluntary and does not constitute an employment relationship. We encourage you to bring your skills and enthusiasm, and to help create a positive impact.

Please confirm your acceptance of this engagement by signing below and returning this letter by [Return Date]. We look forward to working together to support our community during this challenging time.

Thank you for your willingness to help!

Best regards,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Volunteer's Name] (Signature)

Date: _____