

Feedback on Road Maintenance Issue

Date: [Insert Date]

To: [Municipal Service Department]

From: [Your Name]

Address: [Your Address]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Municipal Service Department],

I am writing to bring to your attention a road maintenance issue that has been affecting our community. The condition of [specific road/street name] has deteriorated and requires immediate attention.

Details of the issue:

- Nature of the problem: [e.g., potholes, cracks, uneven surfaces]
- Location: [exact location or landmarks]
- Date first noticed: [insert date]

This issue has not only caused inconvenience to residents but also poses a safety risk to vehicles and pedestrians. I kindly request that your department looks into this matter and takes the necessary actions to resolve it promptly.

Thank you for your attention to this important issue. I look forward to your response.

Sincerely,

[Your Name]