

Feedback on Public Parks and Recreation Facilities

Date: _____

To: [Municipal Office/Department Name]

From: [Your Name]

Address: [Your Address]

Email: [Your Email]

Phone: [Your Phone Number]

Subject: Feedback on Public Parks and Recreation Facilities

Dear [Municipal Services Manager],

I am writing to provide feedback regarding my recent visit to [Name of Park/Facility] on [Date of Visit]. Overall, I appreciate the efforts made by the municipality in maintaining our public parks and recreation facilities.

Positive Aspects:

- Beautiful landscaping and cleanliness of the area.
- Availability of facilities such as picnic tables and restrooms.
- Friendly staff and community engagement activities.

Areas for Improvement:

- More signage for directions and rules.
- Need for additional benches and shade in key areas.
- Enhanced maintenance of playground equipment.

Thank you for your attention to these matters. I believe that with continued improvements, our parks can become even more enjoyable for the community.

Sincerely,

[Your Name]