

Notification of Accessibility Barriers

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Department: [Recipient's Department]

Address: [Recipient's Address]

Dear [Recipient's Name],

I am writing to formally notify you of several accessibility barriers that have been identified in [specific local government facility/location]. Despite the ongoing efforts to ensure inclusivity, it has come to our attention that the following issues need immediate address:

- Inaccessible entrances and exits.
- Improperly marked accessible parking spaces.
- Lack of ramps/elevators for wheelchair access.
- Inadequate signage for individuals with visual impairments.

We believe it is imperative to address these barriers to provide equitable access for all community members. We urge the local government to take prompt actions to rectify these issues and ensure compliance with accessibility standards.

Thank you for your attention to this important matter. We look forward to your response outlining the steps that will be taken to resolve these accessibility concerns.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]