

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient Name]
[Position]
[Department/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my concern regarding the insufficient road safety signage on [specific road/location]. As a resident of [area/community], I have observed that the lack of clear and adequate signage poses significant risks to both drivers and pedestrians.

Specifically, I have noted incidents of near-misses and accidents attributed to the absence of stop signs, speed limit indicators, and pedestrian crossing signals. In light of these concerns, I urge your office to prioritize the installation of necessary signage to enhance safety in our community.

Thank you for your attention to this matter. I look forward to your response and any updates regarding actions that may be taken.

Sincerely,
[Your Name]