

Notice of Required Landscape Modifications for Fire Safety

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to notify you of necessary modifications to your landscape in order to enhance fire safety on your property. As part of our ongoing commitment to community safety, we have identified certain areas that require attention.

Specifically, we recommend the following modifications:

- Removal of dead or dry vegetation.
- Trimming of overgrown trees and shrubs.
- Creating defensible space by maintaining a buffer zone around structures.
- Implementing fire-resistant landscaping practices.

Please make these modifications by [Insert Deadline] to ensure compliance with local fire safety regulations.

If you have any questions or need assistance with these modifications, please do not hesitate to contact our office at [Insert Contact Information].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]