

# Notification of Child Welfare Intervention

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you that a child welfare intervention has been initiated regarding your child, [Child's Name], born on [Child's Date of Birth]. This action is taken in accordance with the child welfare policies and is aimed at ensuring the safety and well-being of your child.

Details of the intervention include:

- Case Number: [Insert Case Number]
- Date of Referral: [Insert Date]
- Description of Concern: [Briefly describe the concerns]

We understand that this may be a distressing time for you. Our primary goal is to work collaboratively with families to ensure the best outcomes for children. We encourage you to reach out to our office at [Contact Number] to schedule a meeting or to discuss any questions you may have.

Please be assured that any information shared will be treated with the utmost confidentiality and used solely for the purpose of this intervention.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Contact Information]