

# Inquiry about Water Conservation Rebate Program

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Organization/Company Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the Water Conservation Rebate Program offered by [Organization/Company Name]. I am interested in learning more about the eligibility requirements, application process, and the types of rebates available for water-saving initiatives.

As an environmentally conscious resident, I am keen on implementing water-efficient practices in my home, and I believe this program could greatly assist in that effort. Any information you can provide would be greatly appreciated.

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,  
[Your Name]