

Follow-Up on Water Conservation Rebate Application

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my application for the Water Conservation Rebate submitted on [Insert Submission Date]. I wanted to check on the status of my application and inquire if you require any further information from me to expedite the process.

Water conservation is very important to me and I am eager to implement more sustainable practices using the rebate. I appreciate the efforts of your team in promoting water-saving initiatives.

Please let me know if there are any updates regarding my application. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]