

# Denial Notice

Date: [Insert Date]

Recipient Name: [Insert Recipient Name]

Address: [Insert Recipient Address]

Dear [Insert Recipient Name],

Thank you for your application to the Water Conservation Rebate Program. We appreciate your efforts in promoting water conservation in our community.

After careful review of your application, we regret to inform you that your request for a rebate has been denied. This decision was made based on the following reason(s):

- [List reason 1]
- [List reason 2]
- [List reason 3]

If you believe this decision is in error or if you have additional documentation to support your application, please feel free to contact us within 30 days of this notice.

Thank you for your understanding and for your ongoing commitment to water conservation.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]