

Temporary Public Art Installation Proposal

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Organization/Company Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose a temporary public art installation that aims to engage the community and enhance the local environment. The installation, titled "[Installation Title]," will be located at [Proposed Location] and will be displayed for [Duration of Installation].

The concept behind this artwork is to [Brief Description of the Concept]. It will incorporate [Materials/Techniques Used], thereby inviting interaction from the community and fostering a sense of ownership and pride.

The benefits of this installation include [List Key Benefits, e.g., community engagement, beautification of the area, etc.]. We believe that "[Installation Title]" aligns with [Recipient's Organization's/City's] objectives to promote local culture and artistic expression.

We would love the opportunity to discuss this proposal further and address any questions or concerns you may have. I am available at your convenience for a meeting and can be reached at [Your Phone Number] or [Your Email Address].

Thank you for considering this proposal. I look forward to potentially working together to bring this vision to life.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization/Company Name]

[Your Address]

[Your City, State, Zip Code]