

Local Market Vendor License Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally submit my application for a Local Market Vendor License. I am planning to operate a vendor booth that will offer [describe your products/services, e.g., handmade crafts, fresh produce, baked goods, etc.] at [name of the market or location].

Enclosed with this letter are the required documents, including:

- Completed application form
- Proof of identification
- Business plan or description of products
- Proof of insurance (if applicable)

I believe that my offerings will contribute positively to the local market and the community. I appreciate your consideration of my application and look forward to the opportunity to serve the residents of [City/Location].

If you have any questions or require additional information, please do not hesitate to contact me at [Your Phone Number] or [Your Email].

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Business Name (if applicable)]